

**New Jersey Association of  
Housing and Redevelopment Authorities  
Annual Business Meeting  
Resorts Casino Hotel  
Atlantic City, NJ  
September 25, 2016**

**MINUTES**

**MEETING CALLED TO ORDER**

Grace Dekker, Chairperson, called the meeting to order and extends a welcome to all present.

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES**

Chairperson Dekker led all present in a pledge of allegiance to the flag of the United States of America.

**ROLL CALL**

Richard Keefe, Executive Director/Secretary called the roll and recorded the response to same.

**CORRESPONDENCE**

The Secretary read a letter from the NJAHRA Nominating Committee concerning the nomination of NJAHRA Officers for the period 10/1/16 to 9/30/17.

**REPORTS**

Chairperson Dekker called for reports from the Treasurer and the Chairpersons of the Standing Committees:

Joseph Billy, Jr., Treasurer. assisted by Sandra Niemiec, Comptroller - Reported that the fiscal audit of the Association for the past year had been completed and there were no findings. They also reported that the Association was financially sound and its fiscal accounts were in order.

Robert Di Vincent – Nominating Committee Chairman, speaking on behalf of the said committee recommended the election of the following officers for the fiscal year ending 9/30/17: Chairperson-Susan Thomas, Vice Chairperson-Joseph Billy, Jr., Treasurer-Victor Cirilo.

Madeline Cook, Program Committee Chairperson reported on the activities planned for the 2016 Conference and Trade Show.

Joseph Billy, Jr.-Budget Committee Chairman, speaking for said committee recommended approval of the proposed Annual Budget for fiscal year ending 9/30/17, as presented

Jack Warren - Insurance Committee Chairman reported on membership matters related to the Public Housing JIF.

Richard Keefe, Executive Director reported that the Association's membership had increased substantially during the past two years.

### **OLD BUSINESS**

The Chairperson called for old business, if any, to be brought before the Association's membership. No old business was forthcoming.

### **NEW BUSINESS**

The following resolutions were presented for adoption:

1. Renewal of current agreement with Richard Keefe, Executive Director, for the provision of administrative services during the fiscal year ending 9/30/17.
2. Renewal of agreement with Robert Di Vincent, Assistant Executive Director, for the provision of administrative services during the fiscal year ending 9/30/17.
3. Renewal of agreement with Sandra Niemiec, Comptroller, for the provision of fiscal control services during the fiscal year ending 9/30/17.
4. Renewal of agreement with Susan Thomas, Administrative Assistant, for the provision of administrative assistance services during the fiscal year ending 9/30/17.
5. Award of contract to Polcari & Company, P.C., for a fiscal audit of NJAHRA's books of account for FYE 9/30/16, at a total contract fee of \$2,000.
6. Renewal of contract with Fitzpatrick & Merritt, P.C., for provision of general legal services for FYE 9/30/17, under the same terms and conditions as set forth in their current contact with NJAHRA.
7. Adoption of the minutes of the Association's May 13, 2016 business meeting, as presented.
8. Adoption of the Annual Budget for FYE 9/30/17, as presented.

Jack Warren made a motion for adoption of a consent resolution on approval of all of the above stated matters and Joseph Billy, Jr. seconded such motion, Chairperson Dekker called for questions on the motion and there being none she called for a vote on the motion, on roll call all voted in favor of the motion and the Chairperson declared it passed.

The Chairperson turned the meeting over to Richard Keefe, Executive Director/Secretary, for the election of officers for the year 10/1/16 to 9/30/17.

The Executive Director/Secretary, acting on behalf of the Chair, restated the following recommendations of the Nominating Committee for election of the Association's officers for the fiscal year ending 9/30/17: Chairperson Susan Thomas, , Vice Chairperson Joseph Billy, Jr., Treasurer Victor Cirilo. The Executive Director/Secretary asked if there were any recommendations from the floor, hearing none he called for a motion regarding election of the aforesaid persons to the stated positions for the fiscal year ending 9/30/17. Gary Centinaro made such motion, Jack Warren seconded same, the Acting Chairperson asked for questions on the motion, hearing none he called for a vote on the motion, and on roll call all voted in favor of adoption of the motion, and the Acting Chairperson declared it passed.

Balu Thumar, Acting Director HUD Newark Area Office of Public Housing, addressed the Association's members and provided them with an updates on HUD issues of concern to the PHAs.

### **PUBLIC COMMENT**

Chairperson Dekker called for public comment, if any. None was forthcoming.

### **ADJOURNMENT**

Jack Warren made a motion for adjournment, Madeline Cook seconded same, the Chairperson called for questions on the motion and their being none she called for a vote on same, whereupon all present voted in favor of the motion and Chairperson Dekker declared the meeting adjourned.